**北京大学留学生活动场地申请表**

**Peking University International Students Event Venue Application From**

|  |  |  |  |
| --- | --- | --- | --- |
| 活动名称  Event Title |  | | |
| 活动时间  Event time | 日期Date |  | |
| 星期Day of week |  | |
| 时间段Time period |  | |
| 活动地点  Event Location |  | | |
| 参加人数  Number of participants |  | 参加对象及成员组成  Targeted Participants and composition |  |
| 活动内容  Event Introduction |  | | |
| 活动举办方  Event Host |  | | |
| 举办方情况介绍  Brief Introduction of Host |  | | |
| 负责人  Director |  | 学号  Student ID |  |
| 院系  Department |  | 手机  Phone Number |  |
| 经办人  Contact person |  | 经办人手机  Phone Number |  |
| 留学生办公室意见：  International Students Division Opinion: | | | |

说明：1. 本表格须盖有北京大学留学生办公室章方可生效。

2. 本表格一式两份，一份交由北京大学留学生办公室留存，一份由活动单位留存。

3. 预约地址：新太阳活动中心330室，联系人：杨老师，联系电话：62751231。

Note: 1. This form must be stamped by the International Students Division of Peking University to be valid.

2. There are two copies of this form, one copy shall be kept by the International Students Division of Peking University, and one copy shall be kept by the event host.

3. Booking address: New Sun Student Center, Room 330, Contact: Ms. Yang, Tel: 62751231.