**北京大学留学生活动场地申请表**

**Peking University International Students Event Venue Application From**

|  |  |
| --- | --- |
| 活动名称Event Title |  |
| 活动时间Event time | 日期Date |  |
| 星期Day of week |  |
| 时间段Time period |  |
| 活动地点Event Location |  |
| 参加人数Number of participants |  | 参加对象及成员组成Targeted Participants and composition |  |
| 活动内容Event Introduction |  |
| 活动举办方Event Host |  |
| 举办方情况介绍Brief Introduction of Host |  |
| 负责人Director |  | 学号Student ID |  |
| 院系Department |  | 手机Phone Number |  |
| 经办人Contact person |  | 经办人手机Phone Number |  |
| 留学生办公室意见：International Students Division Opinion: |

说明：1. 本表格须盖有北京大学留学生办公室章方可生效。

2. 本表格一式两份，一份交由北京大学留学生办公室留存，一份由活动单位留存。

3. 预约地址：新太阳活动中心330室，联系人：杨老师，联系电话：62751231。

Note: 1. This form must be stamped by the International Students Division of Peking University to be valid.

2. There are two copies of this form, one copy shall be kept by the International Students Division of Peking University, and one copy shall be kept by the event host.

3. Booking address: New Sun Student Center, Room 330, Contact: Ms. Yang, Tel: 62751231.